



## Senior PV Manager

SPVM-1218

We need an experienced PV expert to continue to build Arriello's expertise in local and global pharmacovigilance and become an integral part of team Yellow. If you're interested in becoming a new Senior PV Manager at Arriello, this is what we're looking for:

### Responsibilities

- Actively build Arriello's expertise in local and/or global pharmacovigilance regulations, guidance and legislation world-wide
- Prepare for and participate in internal and external audits
- Prepare for and participate in the authority inspections
- As and when needed participate during vendor audits
- Participate at internal and external trainings and industry events as required
- Provide training to junior staff as needed
- Actively look for improvements in the department and day to day work
- Communicate with clients, authorities and any third parties and stakeholders as needed
- Organize and file documentation according to the company's document management system
- Use the company's databases, systems and any other IT tools applicable for the job in line with company instructions
- Work with pharmacovigilance assistants to deliver necessary documents to clients, authorities, any other third party and stakeholders
- Ensure a high level of delivery internally that adapts to changing requirements
- Review the work done by junior staff/ pharmacovigilance assistants as needed and provide them with sufficient support to execute and improve
- Identify gaps and areas for improvement and lead remedial actions and initiatives
- Participate during any related business activities, i.e. meetings with clients, trade shows, etc.
- Adhere to all other company processes and systems
- Liaise with Pharmacovigilance/Regulatory Affairs/Quality Assurance/other departments and/or sub-contractors to update information on licenses and exchange information



### **Accountabilities**

- Excellence in assigned Pharmacovigilance processes and projects
- Alignment with Pharmacovigilance and other partners with ongoing and required activities
- Effectively manage and build working relationships with all stakeholders, based on transparency, trust and clear communication
- Excellent cross-functional teamwork with Operations colleagues to ensure full compliance

### **Requirements**

- University degree (Pharmacy, Medicine or Life sciences preferably)
- Excellent written and spoken English language skills
- 3 - 5 years of experience in a similar position or within the same field
- Great communication and organizational skills
- Experience working with external partners